

hsw

henry smith & wilson

2023

* * * CORPORATE TRAINING CALENDAR * * *

MONTH	DATE	COURSE TITLE	TARGET GROUP	VENUE
FEB	23 rd	Emerging tax issues	Finance managers, Accountants, Business owners	Nairobi
MARCH	22 nd	Data protection & cyber security	All staff, Business owners	Nairobi
APRIL	20 th	Finance for non-finance managers	All managers who are not in the finance field	Nairobi
MAY	11 th	Sacco taxation masterclass	Finance managers, Internal auditors, Accountants	Nairobi
JUNE	8 th	Roles of internal and external auditors	Board members & Management staff	Nairobi
JULY	20 th	Managing customer experience in the 21 st century	All staff, Business owners	Nairobi
AUG	23 rd -25 th	Sacco governance & Growth strategy conference	Board members & Management staff	Naivasha
SEPT	21 st	Digital media strategy for businesses	Sales/Marketing officers, Customer service officers, Social media managers	Nairobi
OCT	25 th	Ministry/SASRA compliance workshop	Board members & Management staff	Nairobi
NOV	15 th	SACCOs/KRA Dispute resolution process	Board members & Management staff	Nairobi

We are NITA Certified & fully equipped to hold corporate training and Team Building in Kenya.

Day Seminar's fee ranges from Ksh 8,000-10,000 per participant, depending on hotel's seasonal fluctuations. Actual details are usually communicated a month before each training.

Participants are encouraged to reserve their slots as early as possible, for booking purposes.

We also offer tailor-made in-house trainings, that are customized to suit the client's needs. These includes but not limited to:

Personal financial management	Tax Education & Book keeping skills
Customer Experience and relationship management	Stress Change Management
Business Start Up and Entrepreneurial Skills	Sales Negotiation Skills
Strategic Planning & Leadership	Procurement for Non-Procurement Managers
Sacco members Education Trainings	Performance Management
Team Building	Corporate Governance and Leadership skills
Business Communication, Public Speaking and Presentation Skills	New Board members induction
Human Resource for Non-Human Resource Managers	Digital Media Strategies
Finance for Non-Finance Managers	Data protection and cyber security

Contact Us:

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Calendar 2023

January							February							March							April							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
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