



2022

* * CORPORATE TRAINING CALENDAR * *

BOARD OF DIRECTORS & TOP MANAGEMENT SEMINARS

Month	Date	Course Title	Target Group	Venue
MAR	17 th	Competitive Marketing Strategies for Co-Operatives Sustainability	CEOs, Managers	Nairobi
	23 rd - 25 th	Corporate Governance & Leadership Conference	Board Members, CEO, Top Management Staff	Kericho
APR	8 th	Women in Leadership Conference	Women Leaders & Business Owners	Nairobi
	12 th - 14 th	Strategic Management & Growth of SACCOs	Board members, CEOs, Top Management	Mombasa
	25 th - 27 th	Board Induction	New Board/ Supervisory Members	Naivasha
MAY	19 th	Entrepreneurship & Governance skills for Businesses	Business Owners, Managers, Supervisors	Nairobi
JUN	21 st - 24 th	CEO's Teambuilding & Networking	CEOs, Deputy CEOs	Mombasa
JUL	20 th - 22 nd	Sacco Leadership, Ethics & Code of Conduct	Board Members, Top Management Staff	Naivasha
SEP	21 st - 23 rd	Sacco Managers Teambuilding	CEOs & SACCO Managers	Naivasha
OCT	5 th	Strategic Plan Development Guideline	All people in Top Management Positions, Business Owners	Nairobi
	13 th	Risk management & Internal controls for SACCOs	Board Members, Management Staff	Nairobi
	25 th - 28 th	Corporate Governance & Leadership Conference	Board Members, CEOs, Top Management Staff	Mombasa
NOV	4 th	Cooperatives Regulatory Compliance Workshop	Board Members, Management Staff	Nairobi
DEC	6 th - 9 th	Women in Leadership Conference	Women in Leadership Positions	Mombasa

MANAGEMENT & STAFF SEMINARS

Month	Date	Course Title	Target Group	Venue
FEB	17 th	Delivering Top Notch Customer Service Experience	Customer Care Officers, Sales & Marketing Officers, Admins Clerks	Nairobi
	24 th	Strategic Management for Supervisors & New Managers	Managers, Supervisors, Team Leaders	Nairobi
MAY	10 th	SACCO Taxation Masterclass	Finance Managers, Accountants	Nairobi
MAY	6 th	HR Best Practices for Organizations	HR Managers, Managers, HR officers	Nairobi
	28 th	Finance Managers & Accountants Conference	Finance Managers, Accountants	Nairobi
JUN	3 rd	Emerging Issues in Taxation, Statutory Deductions & Compliance	Finance Managers, Accountants, Business Owners	Nairobi
	9 th	Business Etiquette, Image & Communication Skills	All Staff	Nairobi
JUL	8 th	Sales Negotiation Skills Workshop	Sales & Marketing Officers, Customer Service Officers	Nairobi
	15 th	Overview of Compliance on Unclaimed Financial Assets ACT.	SACCO management Staff	Nairobi
AUG	5 th	Digital Marketing & Media Strategy for Businesses	Marketing Managers, Social Media Managers, Business Owners, Marketing Officers	Nairobi
	24 th	Finance for Non-Finance Managers	All Managers who are not in the Finance field	Nairobi
	27 th	Employee Development Workshop	Support Staff	Nairobi
SEP	7 th - 9 th	Finance Managers & Accountants Conference	Finance Managers, Accountants	Kericho
	15 th	ICT Managers Masterclass	ICT Managers, ICT Supervisors, ICT Team Leaders.	Nairobi
NOV	10 th	Tax Education & Emerging Issues	Finance managers, Accountants, Business owners	Nairobi
DEC	2 nd	Internal Auditors Workshop	Internal Auditors	Nairobi

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